



Meeting (No)	<b>Market &amp; Town Hall Committee (4)</b>
Time & Date	<b>10 February 2026 at 6.00pm</b>
Location	<b>Town Hall, High Street, Neston</b>
<b>AGENDA</b>	

The following members of Neston Town Council's Market & Town Hall Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 10<sup>th</sup> February 2026** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

**Cllrs: P Doughty, S Jones, P Kynaston, B Marple, N Ruscoe, G Swaffer & C Warner**

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 4<sup>th</sup> February 2026

Audrey Duncan

Community & Environment Manager

Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
<b>44</b>	<b>Public Participation (maximum of three minutes per person)</b>	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
<b>45</b>	<b>Apologies for Absence</b>	
	To receive and consider acceptance of reasons for absence and to note any other absences.	
		<b>Papers</b>
<b>46</b>	<b>Declarations of Interest</b>	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
<b>47</b>	<b>Minutes of the Last Meeting</b>	
	To accept and sign the minutes from the Market & Town Hall Committee meeting held on 18.11.25	MTH4/47
<b>48</b>	<b>Committee Budgets 2025/26</b>	
	To receive the committee budgets and the earmarked reserves reports.	MTH4/48
<b>49</b>	<b>Finance</b>	

a	To receive revenue from Town Hall room hire, Market Square hire and market rent to 31.1.26.	MTH4/49a
b	To receive the market 'Square payment terminal' fees from 1.11.25 to 31.1.26	MTH4/49b
c	To receive a breakdown of HRGO costs from 1.11.25 to 31.1.26	MTH4/49c
<b>50</b>	<b>Market &amp; Town Hall Manager's Report</b>	
	To receive the Market & Town Hall Manager's report.	MTH4/50
<b>51</b>	<b>HRGO Rates</b>	
	To approve the increase in the HRGO pay rates as detailed in the report	MTH4/51
<b>52</b>	<b>Market Pitch Fees</b>	
	To approve the increase in market pitch fees from 1.4.25 as detailed in the report.	MTH4/52
<b>53</b>	<b>Fire Retarding</b>	
a	To consider the report regarding the fire retarding of items in public areas of the building.	MTH4/53a
b	To consider quotes as detailed in the report and appoint a contractor.	
<b>54</b>	<b>Stage Curtains</b>	
a	To consider the report regarding the replacement of front stage curtains and improvements to the stage area.	MTH4/54a
b	To consider quotes as detailed in the report and appoint a contractor.	
c	To consider the report regarding the stage project information, including the stage curtains.	MTH4/54c
d	To request £5000 is drawn down from the special project fund via the F&A committee to Full Council for the purpose of the stage project.	
<b>55</b>	<b>Stage Electric work</b>	
a	To Consider the report regarding the electrical work to improve basic lighting on the stage.	MTH4/55a
b	To consider quotes as detailed in the report and appoint a contractor.	
<b>56</b>	<b>Town Hall Business Plan</b>	
a	To receive a verbal update from Cllr Jones regarding the Town Hall Business plan.	
b	To note that the Town Hall Business plan will now be carried forward as part of the remit for the Neston Town Hall Working Group which will report back to Full Council.	
<b>57</b>	<b>Date of next meeting</b>	
	To note that the next scheduled meeting will held be on 28.4.26 at 6.00pm.	